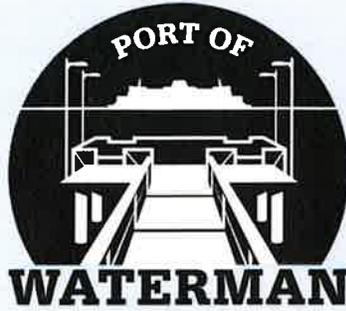


Port of Waterman  
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## December 15, 2025 Meeting Minutes

**Attendance:** Commissioners Jeff Reynolds, Jeff Acoba, & Casey Guthrie; and Secretary/Auditor Sheri McNeal

Commissioner Jeff Reynolds called the meeting to order at 6:00 pm.

M/S/C/U (Guthrie/Acoba) The December 2025 meeting agenda was approved with 'Website Live Camera Feed' added to Old Business (per email).

M/S/C/U (Acoba/Guthrie) The November 2025 meeting minutes were approved as written.

### **AUDITOR'S REPORT: Sheri McNeal**

#### **11/30/25 Account Balances:**

Cash on Hand	\$ 12,453.55	Investment Account	\$429,637.52
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#### **December 2025 Expenses:**

Voucher (Warrants):	Checks 7330-7335	\$	917.86
Payroll Warrants:	Checks 7336-7339	\$	<u>812.00</u>
<b>Total December Expenses:</b>		\$	<b>1,729.86</b>

Vouchers were audited and certified by the Auditing Officer, as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Commissioners.

M/S/C/U (Guthrie/Acoba) Motion carried to approve the Auditor's Report (copy attached) and payment of warrants numbering 7330-7339 (breakdown of Voucher and Payroll Warrants listed above), in the amount of \$1,729.86, as submitted

**Financial Statement Review:** Commissioner Reynolds reviewed November 2025 Statement. He noted a year-to-date surplus of about \$12,720

## OLD BUSINESS

**Maintenance Update:** Commissioner Acoba reported that we are still waiting for news about our shoreline construction permit renewal. He also said that the pier cameras have been operating, but the internet has been unable to connect the feed to the website. This seems to be working now. While looking at the cameras, it was discovered that there was damage to one of the camera brackets. Andrew, the camera technician, will get the damage fixed.

**Website Live Camera Feed:** Commissioner Guthrie says that the Port received notice that we have to pay a fee to continue to have the camera feed on our website. Joe Sorensen will check this out as soon as he receives all the pertinent information from Casey.

## NEW BUSINESS

### **Commissioner District Reports:**

- 1) Jeff Reynolds: Jeff had no new business.
- 2) Jeff Acoba: Acoba had no new business.
- 3) Casey Guthrie: Casey had no new business.

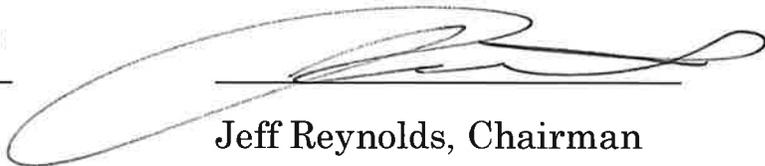
The next Port of Waterman meeting will be held on January 20, 2025 at 6:00 pm, at Elim Lutheran Church (or via Zoom).

The meeting was adjourned at 6:15 pm.

Respectfully Submitted,



Sheri McNeal, Secretary



Jeff Reynolds, Chairman