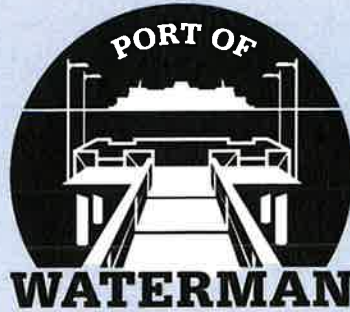


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March 18, 2025 Meeting Minutes

Attendance: Commissioners Jeff Reynolds, Jeff Acoba & Casey Guthrie;
and Secretary/Auditor Sheri McNeal.

Commissioner Jeff Reynolds called the meeting to order at 6:00 pm.

M/S/C/U (Guthrie/Acoba) The March 2025 meeting agenda was approved.

M/S/C/U (Acoba/Casey) The February 2025 meeting minutes were approved,
as written.

AUDITOR'S REPORT: Sheri McNeal

02/28/25 Account Balances:

Cash on Hand	\$ 4,778.99	Investment Account	\$424,252.26
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March 2025 Expenses:

Voucher (Warrants):	Checks 7222-7227 & 7232	\$	920.09
	<i>(Check #7226 is VOID)</i>		
Payroll Warrants:	Checks 7228-7231	\$	<u>940.00</u>
Total March Expenses:		\$	1,860.09

Vouchers were audited and certified by the Auditing Officer, as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Commissioners.

M/S/C/U (Guthrie/Acoba) Motion carried to approve the Auditor's Report (copy attached) and payment of warrants numbering 7222-7232 (breakdown of Voucher and Payroll Warrants listed above), in the amount of \$ 1,860.09, as submitted

Financial Statement Review: Commissioner Reynolds reviewed the February 2025 Income Statement. Our YTD income & expenses is about even, but he noted that March and April will have large tax income.

NEW BUSINESS

Establish Maintenance Schedule for New Contract: Commissioner Acoba had an email from Stateline (copy attached) with their initial thoughts about maintenance needs and costs of larger projects down the line. The commissioners determined that the first 3 items should be: ① Clean & power wash pier and oil railings (before fishing season in July); ② Tighten deck screws; and ③ Remove broken fishing rod holders. Though Stateline offered to install new holders to replace the broken rod holders, Commissioner Guthrie said they are rarely if ever used. The Commissioners all agreed and decided that removal would make the most sense. They also want to be sure that Stateline group jobs together whenever possible. The shoreline exemption, which expires in October, is another item that needs Stateline's attention. Acoba will see how much time they need to finish the paperwork. Stateline also listed zinc galvanizing of the outer and inner pilings as an important maintenance item. The email shows this job costing \$17,000 for each set of pilings. The Commissioners wondered if the use of low summer tides would help to reduce the cost. Acoba will check on this and verify the pricing.

Commissioner District Reports:

- 1) Jeff Reynolds: Jeff had no new business.
- 2) Jeff Acoba: Acoba had no new business.
- 3) Casey Guthrie: Casey received a Facebook message that a person was observed using the pier garbage cans to dump personal trash. When he looked at the video, it was only 1 kitchen-sized bag. He told the person to contact the sheriff if they had any further concerns.

The next Port of Waterman meeting will be held on April 15, 2025 at 6:00 pm, at Elim Lutheran Church (or via Zoom).

The meeting was adjourned at 6:35 pm.

Respectfully Submitted,



Sheri McNeal, Secretary



Jeff Reynolds, Chairman