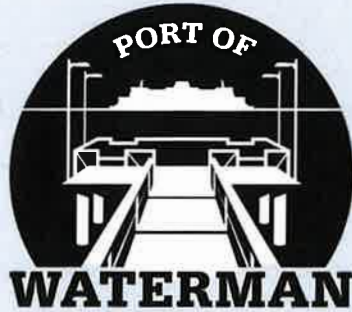


Port of Waterman
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April 16, 2024 Meeting Minutes

Attendance: Commissioners Jeff Reynolds, Jeff Acoba & Casey Guthrie;
and Secretary/Auditor Sheri McNeal.

Commissioner Jeff Reynolds called the meeting to order at 6:05 pm.

M/S/C/U (Acoba/Reynolds) The April 2024 meeting agenda was approved.

M/S/C/U (Acoba/Reynolds) The March 2024 meeting minutes were approved, as written.

AUDITOR'S REPORT: Sheri McNeal

03/31/24 Account Balances:

Cash on Hand	\$ 17,802.58	Investment Account	\$384,882.95
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April 2024 Expenses:

Voucher (Warrants):	Checks 7099-7104	\$	841.89
Payroll Warrants:	Checks 7105-7108	\$	<u>812.00</u>
Total April Expenses:		\$	1,653.89

Vouchers were audited and certified by the Auditing Officer, as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Commissioners.

M/S/C/U (Acoba/Reynolds) Motion carried to approve the Auditor's Report (copy attached) and payment of warrants numbering 7099-7108 (breakdown of Voucher and Payroll Warrants listed above), in the amount of \$1653.89, as submitted.

Financial Statement Review: Commissioner Reynolds reviewed the March Income Statement. Jeff notes that the Port is currently operating with a surplus of income over expenses.

OLD BUSINESS

Maintenance Work Update: Commissioner Acoba talked to Lee of Tikar, who said that they will get the railings cleaned and resealed before the end of June, and that the pressure washing of the pier will be scheduled after the fishing season, some time in September. Commissioner Reynolds said that he has gone down and cleaned up the flower pots and also asked if Acoba could have Tikar check for barnacles and build up on the pilings.

IT Support/Cameras: Commissioner Reynolds said that there has been little change to report, but that the tech has finished work on the pier camera and can now remove the exterior wiring. He also believes that he has figured out how to keep the camera from wandering.

Small Works Roster: Commissioner Reynolds presented the “Small Public Works, Consultant, and Vendor Rosters Resolution,” #2024-001 (copy attached). There are still three blanks to be filled with RCW numbers, for which Jeff has a call into MRSC. Jeff will also complete the MRSC contract before the next meeting.

M/S/C/U (Acoba/Guthrie) Motion carried to approve Small Works Roster Resolution #2024-001, with the understanding that the three RCW numbers will be filled in.

New Project ideas: Commissioner Guthrie attended the most recent Waterman Club Committee meeting. He learned that the Port cannot become the owner of this property as the land would revert back to the South Kitsap School District if the Waterman Club dissolved their committee, which they are not planning to do. Casey will send a letter of thanks to the committee for their consideration.

NEW BUSINESS

Commissioner District Reports:

- 1) Jeff Reynolds: Jeff had no new business.
- 2) Jeff Acoba: Acoba had no new business.
- 3) Casey Guthrie: Casey has no new business.

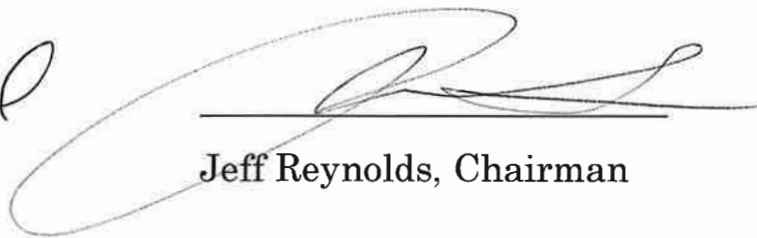
The next Port of Waterman meeting will be held on May 21, 2024 at 6:00 pm, at Elim Lutheran Church (or via Zoom).

The meeting was adjourned at 6:30 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sheri McNeal".

Sheri McNeal, Secretary

A handwritten signature in cursive script that reads "Jeff Reynolds".

Jeff Reynolds, Chairman