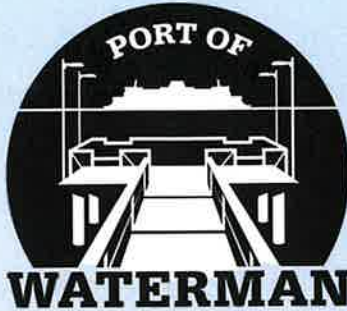


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October 17, 2023 Meeting Minutes

Attendance: Commissioners Jeff Reynolds, Jeff Acoba & Casey Guthrie;
and Secretary/Auditor Sheri McNeal.

Commissioner Jeff Reynolds called the meeting to order at 6:00 pm, via Zoom.

M/S/C/U (Acoba/Guthrie) The October 2023 meeting agenda was approved.

M/S/C/U (Guthrie/Acoba) The September 2023 meeting minutes were approved, as written.

AUDITOR'S REPORT: Sheri McNeal

9/30/23 Account Balances:

Cash on Hand	\$ 4,074.16	Investment Account	\$378,841.24
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October 2023 Expenses:

Voucher (Warrants):	Checks 7032-7037	\$ 795.79
Payroll Warrants:	Checks 7038-7041	\$ <u>812.00</u>
Total October Expenses:		\$ 1,607.79

Vouchers were audited and certified by the Auditing Officer, as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Commissioners.

M/S/C/U (Acoba/Guthrie) Motion carried to approve the Auditor's Report (copy attached) and payment of warrants numbering 7032-7041 (breakdown of Voucher and Payroll Warrants listed above), in the amount of \$1,607.79, as submitted.

Financial Statement Review: Commissioner Reynolds reviewed the statement for September 2023. Everything looks to be on track for the year. Interest income has been higher than expected, but Jeff was surprised that the interest rate for the investment account wasn't higher (August 2023 YTD KCIP = 2.46%, as compared to .72% in 2022).

OLD BUSINESS

Maintenance Work Update: Commissioner Adoba says that our electrician replaced 3 lights, but they don't make the same ones anymore. He is still waiting to see if any are under warranty. Acoba ordered 3 more bulbs to have on hand.

Telephone: Commissioner Guthrie said that the phone service has been switched over and we were able to keep our phone number. It's working fine and the messages are going to Casey's email. The charges will be much lower than Google.

IT Support/Cameras: Commissioner Reynolds says that our new tech guy now has all the necessary parts and will install them next week. Jeff will talk with other Ports, next week at the conference, to see who they use for tech support.

NEW BUSINESS

Budget/Levy: It was decided, once again, to not raise taxes for the 2024 budget year. Sheri was asked to get a legal notice in the paper for the presentation of the Port's proposed 2024 Budget at the November 21 meeting.

Commissioner District Reports:

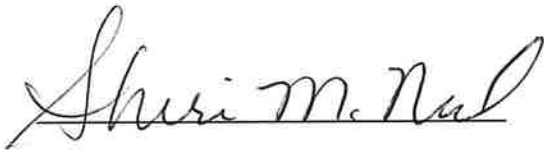
- 1) Jeff Reynolds: Jeff had no new business
- 2) Jeff Acoba: Acoba had no new business.
- 3) Casey Guthrie: Casey reported that he will be unable to attend the Small Port's Conference, because of a promotion. He also wants the Commissioners to start thinking about other things that the Port of Waterman can do for the local community.

The next Port of Waterman meeting will be held on November 21, 2023 at 6:00 pm, at Elim Lutheran Church (or via Zoom).

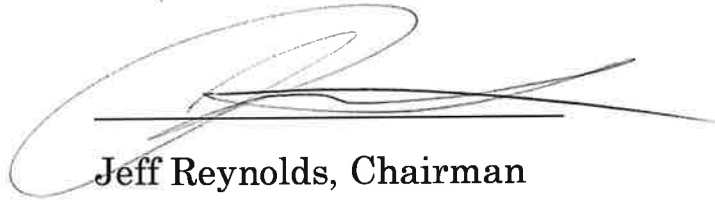
All Port staff members, except Commissioner Guthrie, will also be attending the annual Small Ports Seminar, in Chelan, on October 26 & 27.

The meeting was adjourned at 6:37 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sheri McNeal". The signature is written in black ink and is positioned above a horizontal line.

Sheri McNeal, Secretary

A handwritten signature in cursive script that reads "Jeff Reynolds". The signature is written in black ink and is positioned above a horizontal line.

Jeff Reynolds, Chairman

