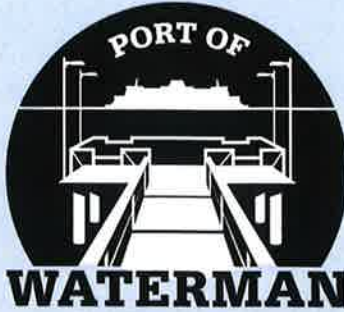


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July 18, 2023 Meeting Minutes

Attendance: Commissioners Jeff Reynolds, Jeff Acoba & Casey Guthrie; Secretary/Auditor Sheri McNeal; and Pier Neighbors Craig Angus, Susan Ciarelli, Tom & Monique Komori, and David & Amy Lawrence.

Commissioner Jeff Reynolds called the meeting to order at 6:00 pm.

M/S/C/U (Guthrie/Acoba) The July 2023 meeting agenda was approved.

M/S/C/U (Acoba/Guthrie) The June 2023 meeting minutes were approved, as written.

AUDITOR'S REPORT: Sheri McNeal

| | |
|-------------------------------|--------------|
| Cash on Hand (06/30/23) | \$ 23,576.37 |
| Investment Account (06/30/23) | \$376,370.69 |
| July 2023 Expenses | \$ 2,940.00 |

Vouchers were audited and certified by the Auditing Officer, as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Commissioners.

M/S/C/U (Guthrie/Acoba) Motion carried to approve the Auditor's Report (copy attached) and payment of warrants, numbering 6993 through 6997 & 7004 through 7009, in the amount of \$2,940.00 as submitted.

Commissioner Reynolds reviewed the financial statement for June 2023. Jeff noted that the Port has a 26,000 YTD surplus (revenue over expenses).

Sheri noted, again, that she has not yet received the automated email necessary for her to access the County's portal. Also, that the extra expense amount was a \$1,204.80 payment to the State Auditor for the 2020-21 Assessment Audit.

OLD BUSINESS

Maintenance Work Update: Commissioner Adoba has not yet received an invoice for the striping project. He said that Tikar would be doing the railing project next Thursday, at which time they will do the maintenance project walkthrough. Commissioner Reynolds asked him to check for any lights that need to be replaced and said he would forward the contact information for our electrician.

Telephone: Commissioner Guthrie said the he will be going with Zimphone as the Port's new message phone service provider. The cost is just \$15 per month and he will see if we can keep the same number.

IT Support/Cameras: Commissioner Reynolds met with the new tech person, who said he was trying to get ahold of the camera company to get the part number for the connectors. He thinks he can put in temporary ones to see if that is really where the problem lies. Commissioner Guthrie thinks that we may be better off starting from scratch and suggested that we give the current tech contact a month to resolve the issue. The other Commissioners agreed and plan to make a decision about how to proceed at the August meeting.

Old Port Files: Commissioner Reynolds & Guthrie went through the remaining boxes and filed relevant documents in the Port's locking file cabinet at Elim Church. Casey will take the rest of the boxes to the county archives soon.

Audit Follow-up: The Secretary/Auditor was on vacation earlier in the month and did not have time to follow up on the suggestions from the recent audit. She said that she would look into these issues before the August meeting.

NEW BUSINESS

Pier Neighbor Concerns: The neighbors in attendance voiced concerns about the nighttime drag racing on Beach Drive and also some party-like gatherings that have been taking place at the pier. These activities are occurring between 9:30 pm and 2 or 3:00 am. It has been getting quite loud, and even feels threatening at times. Some of the activity looks like it might be drug related. They posed the idea of limiting the hours of use at the pier, but noted a possible exception for squid fishing. Commissioner Guthrie stated that we could do this, but enforcement would have to come from the Sherriff's department. Commissioner Acoba stated

his concern about negatively effecting the fishermen and other people using the pier properly. The neighbors were also hoping that the Port Commissioners could be a liaison, helping to get their concerns heard by the County. The Commissioners proposed that this process might start with a community/neighborhood meeting with a representative from the Sherriff's Department.

In subsequent discussion, Commissioner Reynolds brought up the concern that Waterman is not just a fishing pier and that rules should probably not be made that favor of only them. Commissioner Guthrie stated his feeling that a meeting would be the best first step. Jeff will look into this.

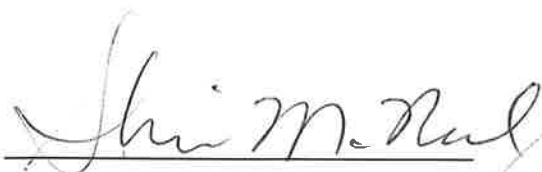
Commissioner District Reports:

- 1) Jeff Reynolds: Jeff has no new business.
- 2) Jeff Acoba: Acoba said that Dreamhost will now be adding \$5 per month for PHP support. He will look into changing from this format. Casey suggested calling first, at which time the Port contact information can also be changed.
- 3) Casey Guthrie: Casey noticed that, although we have 4 garbage cans at the pier, there is still a great deal of loose garbage. He suggested that we put 3 of the cans at the fishing end of the pier, leaving only 1 near the parking lot. He hopes this will facilitate proper disposal by the fishermen and will be less of an incentive for people to dump their home trash. He will contact Al Buss.

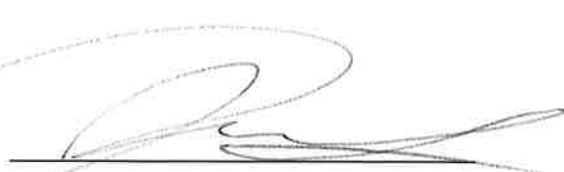
The next Port of Waterman meeting will be held on August 15, 2023 at 6:00 pm, at Elim Lutheran Church (or via Zoom).

The meeting was adjourned at 7:05 pm.

Respectfully Submitted,



Sheri McNeal, Secretary



Jeff Reynolds, Chairman