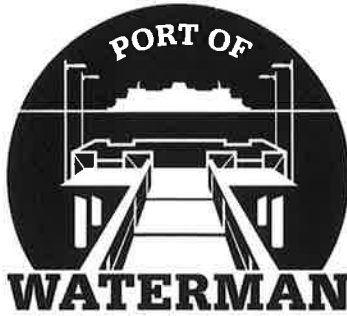


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April 18, 2023 Meeting Minutes

Attendance: Commissioners Jeff Reynolds, Jeff Acoba & Casey Guthrie; and Secretary/Auditor Sheri McNeal.

Commissioner Jeff Reynolds called the meeting to order at 6:00 pm.

M/S/C/U (Guthrie/Acoba) The April 2023 meeting agenda was approved.

M/S/C/U (Acoba/Guthrie) The March 2023 meeting minutes were approved, as written.

AUDITOR'S REPORT: Sheri McNeal

Cash on Hand (03/31/23)	\$ 13,392.29
Investment Account (03/31/23)	\$361,458.37
April 2023 Expenses	\$ 1,671.94

Vouchers were audited and certified by the Auditing Officer, as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Commissioners.

M/S/C/U (Acoba/Guthrie) Motion carried to approve the Auditor's Report (copy attached) and payment of warrants, numbering 6943 through 6952, in the amount of \$1,671.94 as submitted.

Credit card charges for the period ending 4/10/23 totaled \$161.11. The Commissioners reviewed the statement and backup documentation. The expenses were low because there were no Google Service/Helpay charges. Our phone service was apparently shut down, and we need to find out why. Commissioner Guthrie will look into other options, and see if we can keep our phone number.

Commissioner Reynolds reviewed the financial statement for March 2023. Expenses were low this month and tax income has started to come in.

OLD BUSINESS

Maintenance Work Update: Tikar is looking to sub-out the parking lot restriping project. They said that they will do a walk-through at the same time and send us their maintenance project priority list. Sheri was asked to make sure that the Port did not yet pay for the restriping project.

Speeding Issue: Commissioner Guthrie requested a speed study be done for Beach Drive, in the vicinity of the pier. The study was done and the report is attached, which suggests that we may be eligible for traffic calming. We can probably get regular studies and Casey suggested we schedule one for the end of the summer.

IT Support/Cameras: Jeff had a new person go down to the pier and check out the camera situation. He will get back to us with a recommendations.

Old Port Files: The Commissioners still need to finish this project and will set another date soon.

NEW BUSINESS

Commissioner District Reports:

- 1) Jeff Reynolds: Jeff tore off the parking stickers and will replace them later. He also said that Campbell's Resort is now taking reservations for the 2023 Small Ports' Seminar, which Sheri will follow up on.
- 2) Jeff Acoba: Acoba has no new business.
- 3) Casey Guthrie: Casey has no new business.

The next Port of Waterman meeting will be held on April 16, 2023 at 6:00 pm, at Elim Lutheran Church (or via Zoom).

The meeting was adjourned at 6:28 pm.

Respectfully Submitted,



Sheri McNeal, Secretary



Jeff Reynolds, Chairman