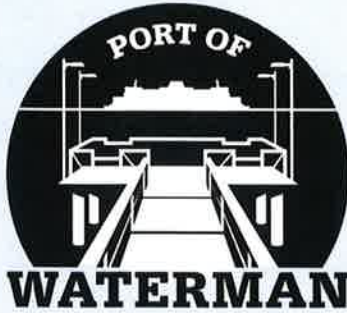


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March 21, 2023 Meeting Minutes

Attendance: Commissioners Jeff Reynolds, Jeff Acoba & Casey Guthrie; Secretary/Auditor Sheri McNeal.; and David & Amy Lawrence, Port neighbors

Commissioner Jeff Reynolds called the meeting to order at 6:00 pm.

M/S/C/U (Guthrie/Acoba) The March 2023 meeting agenda was approved.

M/S/C/U (Acoba/Guthrie) The February 2023 meeting minutes were approved, as written.

AUDITOR'S REPORT: Sheri McNeal

Cash on Hand (02/28/23)	\$ 12,267.67
Investment Account (02/28/23)	\$360,798.44
March 2023 Expenses	\$ 1,954.88

The County made a \$7,000 transfer from the Investment Acct. to COH, on 2/23, that was requested by the Sec/Auditor.

Vouchers were audited and certified by the Auditing Officer, as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Commissioners.

M/S/C/U (Guthrie/Acoba) Motion carried to approve the Auditor's Report (copy attached) and payment of warrants, numbering 6933 through 6942, in the amount of \$1,954.88 as submitted.

Credit card charges for the period ending 3/10/23 totaled \$524.29. The Commissioners reviewed the statement and backup documentation. The extra charges included the annual PO Box fee and printer toner for the Sec/Auditor.

Commissioner Reynolds reviewed the financial statement for February 2023. There was a small amount of tax income noted and a couple of extra expenses: WPPA annual fee and the once-yearly charge overlap from Honey Bucket.

OLD BUSINESS

Maintenance Work Update: There's nothing new at the moment, but Commissioner Acoba will contact Tikar about an estimated date for redoing the parking lot striping job. They are waiting for better weather.

Speeding Issue: Commissioner Guthrie reviewed the Port's efforts to deal with the speeding issue near the pier. The Lawrences then presented a packet they had put together (copy attached) with studies and recommendations. It also summarized the responses they received from a survey they sent out to other neighbors. They said that they would like for the Port to request a speed study from the County. If the study shows a problem, we would become eligible for "traffic calming" efforts. They also brought up the possibility of speed tables (which are longer than speed bumps and have ramps on each end). The Commissioners said that they would review the information and consider options going forward.

IT Support/Cameras: Commissioner Reynolds spoke to the person used by the Ports of Manchester and Allyn, who gave him a possible contact. Jeff will reach out to this contact soon.

Old Port Files: The Commissioners agreed to reschedule the work for Friday, March 31, at noon.

NEW BUSINESS

County CT Portal Vendor VPN Access: The Secretary/Auditor brought a form from the Kitsap County Treasurer's office that would allow her "Vendor VPN Access." This is the County's new way to allow agencies, through the CT System portal, to transfer funds, make deposits, etc. The Commissioners decided to add Jeff Reynolds' as the second contact on the form.

M/S/C/U (Reynolds/Acoba) Motion carried to approve the Secretary/Auditor, Sheri McNeal, as the main contact person for the County's Vendor VPN Access (with Commissioner Jeff Reynolds as the second contact), allowing access the County's CT portal system. A copy of the signed VPN Access form is attached.

Commissioner District Reports:

- 1) Jeff Reynolds: Jeff has no new business.
- 2) Jeff Acoba: Acoba has no new business.
- 3) Casey Guthrie: Casey asked Jeff Reynolds if he had contacted the census people. Jeff said that he will as soon as Casey sends him the necessary information.

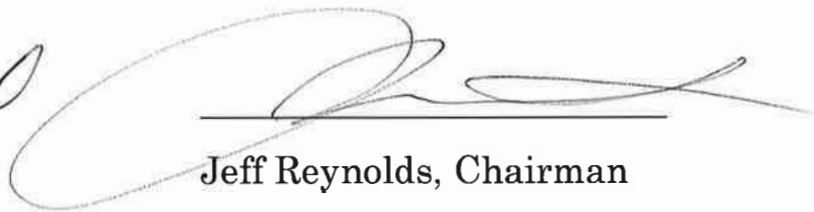
The next Port of Waterman meeting will be held on April 18, 2023 at 6:00 pm, at Elim Lutheran Church (or via Zoom).

The meeting was adjourned at 6:57 pm.

Respectfully Submitted,



Sheri McNeal, Secretary



Jeff Reynolds, Chairman