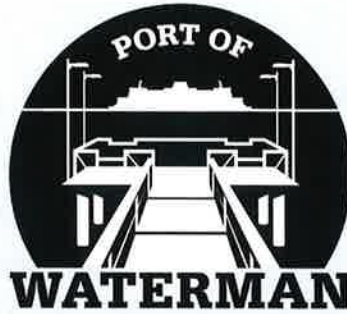


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November 15, 2022 Meeting Minutes

Attendance: Commissioners Jeff Reynolds, Jeff Acoba, & Casey Guthrie;
Secretary/Auditor Sheri McNeal; and Craig Angus, Port Neighbor.

Commissioner Jeff Reynolds called the meeting to order at 6:02 pm.

M/S/C/U (Acoba/Guthrie) The November 2022 meeting agenda was approved.

M/S/C/U (Guthrie/Acoba) The October 2022 meeting minutes were approved, as written

AUDITOR'S REPORT: Sheri McNeal

Cash on Hand (10/31/22)	\$ 22,062.15*
Investment Account (10/31/22)	\$370,350.36
November 2022 Expenses	\$ 21,024.42*

**The Secretary/Auditor sent a request to the County for a \$5,000 transfer from the Investment Account to COH.*

Vouchers were audited and certified by the Auditing Officer, as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Commissioners.

M/S/C/U (Acoba/Guthrie) Motion carried to approve the Auditor's Report (copy attached) and payment of warrants, numbering 6889 through 6900, in the amount of \$21,024.42 as submitted. *High expenses were due to the large Tikar Invoice and Small Port's Seminar expenses.*

Credit card charges for the period ending 11/10/22 totaled \$1,739.72.

The higher amount is due to lodging charges for the Small Port's Seminar. The Commissioners reviewed the statement and backup documentation.

Commissioner Reynolds reviewed the financial statement for October 2022. The net income for Nov. 2021 - Oct. 2022 was over \$23,800, due mostly to low expenses.

OLD BUSINESS

Maintenance Work Update: With the pigeon project and railing treatment done, the only thing on Tikar's task list is the parking lot striping. Commissioner Acoba says that they are waiting on paint for the striping project and hope to have it by the end of this week. Tikar will also make a recommendation to the Port as to whether or not the storm drain needs to be cleaned this year.

Speed Bumps: Craig Angus, a Port neighbor, has been looking into the problem of speeding traffic on Beach Drive in the vicinity of the pier. He has found that there is a lot that goes into a speed bump application, making it a less desirable option than originally thought. Most of the traffic is respectful and, according to the County regulations (copy attached), the pier area probably wouldn't meet the requirements. Mr. Angus said that what he would like to see is more police patrols. Commissioner Guthrie agreed and also stated that he thinks the patrols should concentrate on the straight section of Beach Drive, between Annapolis and the curvy section just before the pier. Casey will try to write something up by the next Port Meeting, which he would like to have the neighbors to sign. Mr. Angus left his contact information in case the Port would like to follow up with him.

IT Support/Cameras: There is nothing new to report at this time.

NEW BUSINESS

Small Port Conference Takeaways: The Commissioners all felt that the biggest takeaway from this year's conference was succession planning, especially for the Secretary/Auditor position. Commissioner Reynolds asked Sheri to see if the Port has any delegation of authority guidelines. He also brought up the question of tourism, another seminar subject, and if we should contact our local tourism board. It was decided that the pier's facilities are already maxed out with the local fishing activity and that tourism should not be courted at this time. Both the State Auditor's Office and Port Association, in different seminars, brought up checklists for things like audits and annual reporting. Sheri picked up a large guidebook from the Port Association seminar and will see what specific information it has on these checklists. The book also contains all kinds of information for the many areas of Port Management and will be kept on file.

All Ports Meeting Minutes Approval: Commissioners Reynolds & Guthrie attended the All Ports Meeting on October 24th.

M/S/C/U (Reynolds/Guthrie) Motion passed to approve the October 2023 All Port's Meeting Minutes.

Small Works Roster Approval: The Port of Silverdale has updated their Small Works Roster, which we have been using for the Port of Waterman as well.

M/S/C/U (Reynolds/Acoba) Motion passed to approve the updated Port of Silverdale Small Works Roster and to continue to use it for Waterman.

Commissioner District Reports:

- 1) Jeff Reynolds: Jeff received a pamphlet from the Maritime Washington National Heritage Area and gave copies to everyone (1 copy attached), just to be aware of.
- 2) Jeff Acoba: Nothing new to report.
- 3) Casey Guthrie: Casey reminded everyone about the 2 remaining boxes at Jack McCarn's house that still need to be sifted through. Also, he suggested that Lt. Roy Clark should be given access to our Port video feed, once its back online. This should help with his eel fishing counts.

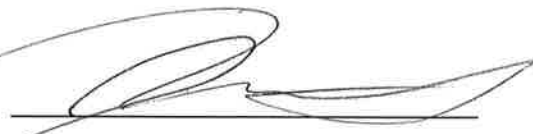
The next Port of Waterman meeting will be held on December 20th, 2022 at 6:00 pm, at Elim Lutheran Church (or via Zoom).

The meeting was adjourned at 7:03 pm.

Respectfully Submitted,



Sheri McNeal, Secretary



Jeff Reynolds, Chairman