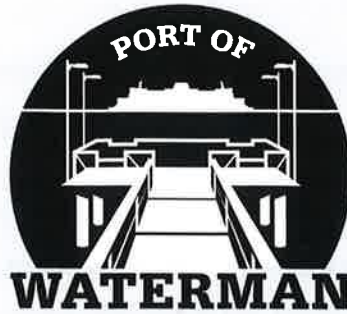


Port of Waterman
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message phone: 360-504-6869



August 16, 2022 Meeting Minutes

Attendance: Commissioners Jeff Reynolds, Jeff Acoba, & Casey Guthrie (via Zoom); and Secretary/Auditor Sheri McNeal.

Commissioner Jeff Reynolds called the meeting to order at 6:00 pm.

M/S/C/U (Acoba/Guthrie) The August 2022 meeting agenda was approved.

M/S/C/U (Acoba/Guthrie) The July 2022 meeting minutes were approved, as written.

AUDITOR'S REPORT: Sheri McNeal

Cash on Hand (7/31/22)	\$ 13,558.58*
Investment Account (7/31/22)	\$372,015.76
August 2022 Expenses	\$ 13,450.82

**The Secretary/Auditor sent a request to the County for a \$3,000 transfer from the Investment Account to COH.*

Vouchers were audited and certified by the Auditing Officer, as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Commissioners.

M/S/C/U (Acoba/Guthrie) Motion carried to approve the Auditor's Report (copy attached) and payment of warrants, numbering 6857 through 6867, in the amount of \$13,450.82 as submitted. Expenses were higher due to the annual insurance payment.

Credit card charges for the period ending 8/10/22 totaled \$225.13. The Commissioners reviewed the statement and backup documentation.

Commissioner Reynolds reviewed the financial statement for July 2022 and saw nothing out of the ordinary. The YTD net revenue is \$17,023.83.

OLD BUSINESS

Maintenance Work Update: Commissioner Acoba reported that Tikar needs to postpone the rail oiling until September, along with the 2 other major jobs.

Change of Financial Reporting Period: The resolutions regarding the change in the Port's financial year will be signed at the September meeting. The supplemental 2022 budget and 2023 annual budget will be presented for public review at the September meeting as well. The Commissioners approved of the verbiage for the legal notice that Sheri wrote for the Port Orchard Independent (copy attached).

Pier Speed Bumps: None of the Commissioners have heard back from Tara concerning the neighborhood statement she was going to work on. Casey said that he would check with her on the status.

IT Support/Cameras: David, of Nerd Squad, is still unsure about the pier's mid-range camera. He hopes to soon determine whether it needs to be repaired or replaced.

NEW BUSINESS

Commissioner District Reports:

- 1) Jeff Reynolds: Jeff has been given a new church contact for Elim, Adelle Fisher: (Cel) 360-265-2924 or (Work) 360-871-2525.
- 2) Jeff Acoba: In thinking about the traffic issue near the pier, Acoba was looking into the possibility of an automated speed sign or Click Fix (County app).
- 3) Casey Guthrie: Casey said that he still had not received video footage from the incident at the pier. The email communication isn't going anywhere, so he needs to contact David by phone. Jeff said that he would give Casey's phone number to David.

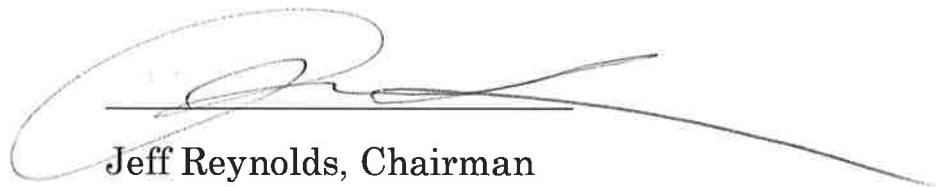
The next Port of Waterman meeting will be held on September 20th, 2022 at 6:00 pm, at Elim Lutheran Church (or via Zoom).

The meeting was adjourned at 6:25 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sheri McNeal".

/ Sheri McNeal, Secretary

A handwritten signature in cursive script that reads "Jeff Reynolds".

Jeff Reynolds, Chairman