

Port of Waterman
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July 19, 2022 Meeting Minutes

Attendance: Commissioners Jeff Reynolds, Jeff Acoba, & Casey Guthrie;
Secretary/Auditor Sheri McNeal; and Tara Haag, pier neighbor.

Commissioner Jeff Reynolds called the meeting to order at 6:00 pm.

M/S/C/U (Guthrie/Acoba) The July 2022 meeting agenda was approved, with the addition of an item to be discussed by Tara Haag.

M/S/C/U (Acoba/Guthrie) The June 2022 meeting minutes were approved, as written.

AUDITOR'S REPORT: Sheri McNeal

Cash on Hand (6/30/22)	\$ 14,771.90
Investment Account (6/30/22)	\$371,704.61
July 2022 Expenses	\$ 1,369.08

Vouchers were audited and certified by the Auditing Officer, as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Commissioners.

M/S/C/U (Acoba/Reynolds) Motion carried to approve the Auditor's Report (copy attached) and payment of warrants, numbering 6848 through 6856, in the amount of \$1,369.08 as submitted.

Credit card charges for the period ending 7/11/22 totaled \$222.23. The Commissioners reviewed the statement and backup documentation.

Commissioner Reynolds reviewed the financial statement for June 2022 and saw nothing out of the ordinary or that needed to be noted.

OLD BUSINESS

Maintenance Work Update: Commissioner Acoba reported that Tikar had not yet done the rail oiling/staining, but that they plan to do it before the end of the month. As stated last month, the pigeon mitigation and parking lot striping jobs will be done following crab season.

Commissioner Guthrie noted that the main pier camera is still down and that David, of Nerd Squad, is having trouble finding the time to address the problem. Also, Casey requested video a week ago, of a person being attached at the pier, and still has not received a response. He would like to start an email conversation with David to see if there's a way to make this work.

Change of Financial Reporting Period: Sheri, in looking for direction from the State Auditor's office about this process, was directed to RCW 53.35 (copy attached) which governs port district budgeting. RCW 53.35.060 states that "The fiscal year for a port district shall be the calendar year." So Sheri drafted Resolution 2022-002 (copy attached) for the purpose of changing the Port's fiscal/budgeting year to a calendar year, as opposed to the current November - October period. This would take effect in 2023, which would leave November - December of 2022 without a budget. In order to deal with this budgeting gap, Sheri drafted Resolution 2022-003 (copy attached) to establish the need for a supplemental operating budget for the last 2 months of 2022 (as per RCW 53.35.050, which addresses supplemental budgets). Included with this resolution is the first draft of the actual budget (copy attached), using the current budget along with the actual expenditures to calculate the amounts. Copies of this entire packet were given to each of the Commissioners for review. Once the verbiage and numbers are approved, a public notice will be put into the local paper, advertising the date of the Port meeting that the budget will be presented and open for comment.

NEW BUSINESS

Possibility of Speed Bumps Near the Pier: Tara Haag, a neighbor of the pier, expressed concern about the speed of vehicles in the vicinity of the pier. She was wondering if there would be any way to get speed bumps installed at either side to help keep families at the pier, as well as pier neighbor families, safer. Jeff said that this would be a county decision, but that he could reach out to Commissioner Charlotte Garrido about the way to approach the subject. (continued)

Speed bumps cont.

Jeff suggested that if Tara could put her concerns and idea for a resolution to the problem in writing, and have other concerned neighbors sign it, that it would help to convince the County of the need and the benefits to the local community in addressing the need. Tara said that she would give this a shot.

Commissioner District Reports:

- 1) Jeff Reynolds: A US Census letter to the Port (copy attached) was sent to former Commissioner, Jack McCarn's house. Jeff picked the letter up and then called the bureau. He was told that we did not need to complete the survey, but he did get the Port's mailing address updated.
- 2) Jeff Acoba: Acoba had nothing new to report.
- 3) Casey Guthrie: Casey made a suggestion to have Al Buss check the pier on Tuesdays, during crab season, due to the excess garbage and mess at the end of the fishing weekends.

The next Port of Waterman meeting will be held on August 16th, 2022 at 6:00 pm, at Elim Lutheran Church (or via Zoom).

The meeting was adjourned at 6:42 pm.

Respectfully Submitted,



Sheri McNeal, Secretary



Jeff Reynolds, Chairman