

Port of Waterman
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April 19, 2022 Meeting Minutes

Attendance: Commissioners Jeff Reynolds, Jeff Acoba, & Casey Guthrie; and Secretary/Auditor Sheri McNeal. Lee Knapp of Tikar joined via Zoom.

Commissioner Jeff Reynolds called the meeting to order at 6:00 pm.

M/S/C/U (Acoba/Guthrie) The April 2022 meeting agenda was approved.

M/S/C/U (Guthrie/Acoba) The March 2022 meeting minutes were approved as written.

AUDITOR'S REPORT: Sheri McNeal

Cash on Hand (3/31/22)	\$ 13,346.08
Investment Account (3/31/22)	\$351,176.78
April 2022 Expenses	\$ 2,160.88

Vouchers were audited and certified by the Auditing Officer, as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Commissioners.

M/S/C/U (Acoba/Guthrie) Motion carried to approve the auditor's report (copy attached) and payment of warrants, numbering 6817 through 6827, in the amount of \$2,160.88 as submitted. The only extra expense was due to extra per diems for the Secretary/Auditor for Annual Report preparation.

Credit card charges for the period ending 4/11/22 totaled \$257.83. The Commissioners reviewed the statement and backup documentation.

Jeff Reynolds reviewed the financial statement for March 2022. Sheri talked about the format changes she implemented to comply with the State Auditor accounts and the new chart of accounts she is using in the Bookkeeper program. The Commissioners were all in favor of the changes.

OLD BUSINESS

Maintenance Work Update: Jeff Acoba reported that the 'No Mooring' signs have been installed at the pier.

Lee of Tikar Services reported that the test panel for the bird mitigation project has been installed and that the panels, once installed, should last as long as the pier. Lee produced a picture of the accumulated bird leavings inside the beams and said that it must be removed because it is eating away the coating. Tikar can clean it out by opening both ends of the beam, but this will take quite a bit of work. Lee also recommended stabilizer spray to prevent rusting and said that the final install will have to be done from a boat. Due to all these factors, the project will be more costly than previously thought. It will be a 3-day procedure that they hope to do in June (when their new work boat is finished).

Commissioner Reynolds asked that a new proposal and estimate be provided for the May Port meeting.

Finally, Lee stated that the oil/painting and restriping projects are still on their radar and will be scheduled when the bird mitigation project is done.

Poster Board: Casey Guthrie said that the attempt to make the poster board has been scrapped and that he has found a weatherproof option to purchase.

M/S/C/U (/Reynolds/Acoba) Motion passed to allocate up to \$350 to purchase a poster board for the pier.

NEW BUSINESS

Commissioner District Reports:

- 1) Jeff Reynolds: Jeff said that he will be gone until the May Port meeting and asked Sheri McNeal to send out an agenda.
- 2) Jeff Acoba: Acoba had nothing new to report.
- 3) Case Guthrie: Casey said that Jack McCarn has discovered 4 more boxes of Port information that the Commissioners will need to go through. He also said that he will be attending the Kitsap All-Ports meeting.

DNR Lease: Jeff Reynolds has found a copy of the Ports' 2014 30-Year DNR Lease, which will be filed at Elim.

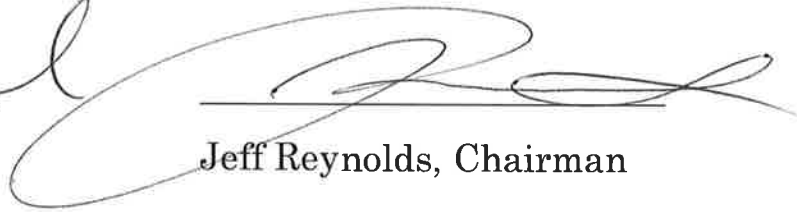
The next Port of Waterman meeting will be held on May 17th, 2022 at 6:00 pm, at Elim Lutheran Church (or via Zoom).

The meeting was adjourned at 6:45 pm.

Respectfully Submitted,

Handwritten signature of Sheri McNeal in cursive script.

Sheri McNeal, Secretary

Handwritten signature of Jeff Reynolds in cursive script.

Jeff Reynolds, Chairman