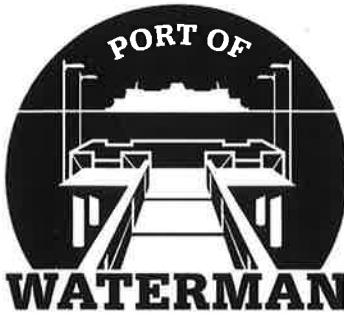


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## March 15, 2022 Meeting Minutes

**Attendance:** Commissioners Jeff Reynolds & Jeff Acoba; and Secretary/Auditor Sheri McNeal. Commissioner Casey Guthrie was ill.

Commissioner Jeff Reynolds called the meeting to order at 6:00 pm.

M/S/C/U (Acoba/Reynolds) The March meeting agenda was approved.

M/S/C/U (Acoba/Reynolds) The February 2022 meeting minutes were approved as written.

### **AUDITOR'S REPORT: Sheri McNeal**

Cash on Hand (2/28/22)	\$ 11,731.02
Investment Account (2/28/22)	\$351,072.43
March 2022 Expenses	\$ 2,002.58

Vouchers were audited and certified by the Auditing Officer, as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Commissioners.

M/S/C/U (Acoba/Reynolds) Motion carried to approve the auditor's report (copy attached) and payment of warrants, numbering 6807 through 6816, in the amount of \$2,002.58 as submitted. The only extra expense, as noted on the Auditor's Report, is the overlapping Honey Bucket charges.

Credit card charges for the period ending 3/10/22 totaled \$222.47. The Commissioners reviewed the statement and backup documentation.

Jeff asked about adding the credit card prepayment amount of \$2,000 to the monthly Auditor's Reports. Sheri will start doing so in April.

Jeff Reynolds reviewed the financial statement for February 2022. There was no unusual activity to report.

## OLD BUSINESS

**Maintenance Work Update:** Acoba reported that Tikar plans to install the pigeon doors on March 21<sup>st</sup> at 2:00 pm. He will check with them about the plans for parking lot striping (need warm, dry weather) and the pressure washing.

It was also mentioned that one of the pier cameras is not working. David of Nerd Squad is looking into this.

Acoba brought a prototype of the 'No Mooring' sign, and both Commissioners approved of the verbiage. Acoba will now go forward and have the sign made and installed at the pier.

**Poster Board:** Casey was unable to attend the meeting.

**File Cabinet:** Commissioners Reynolds & Guthrie met at Elim Church on Friday, March 4<sup>th</sup>, to go through all the old documents from former Commissioner McCarn's house. They filed the few relevant documents in the Port's new file cabinet and sent some to the County, in case they wanted them for historical background information.

Jeff found a DOR lease document, which shows that the Port is actually leasing the land from them. There is a lease number listed, so Jeff will follow-up to find out what the expiration date is.

## NEW BUSINESS

### **Commissioner District Reports:**

- 1) Jeff Reynolds: Jeff had nothing new to report.
- 2) Jeff Acoba: Acoba had nothing new to report.
- 3) Case Guthrie: Casey was unable to attend the meeting.

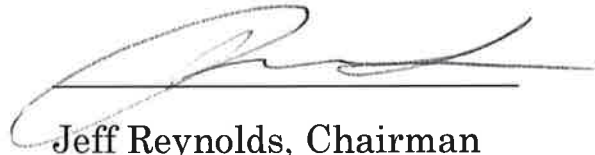
The next Port of Waterman meeting will be held on April 19<sup>th</sup>, 2022 at 6:00 pm, at Elim Lutheran Church (or via Zoom).

The meeting was adjourned at 6:20 pm.

Respectfully Submitted,



Sheri McNeal, Secretary



Jeff Reynolds, Chairman