

Port of Waterman
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February 15, 2022 Meeting Minutes

Attendance: Commissioners Jeff Reynolds, Jeff Acoba & Casey Guthrie;
and Secretary/Auditor Sheri McNeal

Commissioner Jeff Reynolds called the meeting to order at 6:00 pm, via Zoom.

M/S/C/U (Casey/Acoba) The February meeting agenda was approved.

M/S/C/U (Acoba/Casey) The January 2022 meeting minutes were approved as written.

AUDITOR'S REPORT: Sheri McNeal

Cash on Hand (1/31/22)	\$ 12,091.13
Investment Account (1/31/22)	\$350,990.14
February 2022 Expenses	\$ 2,494.60

Vouchers were audited and certified by the Auditing Officer, as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Commissioners.

M/S/C/U (Acoba/Casey) Motion carried to approve the auditor's report (copy attached) and payment of warrants, numbering 6795 through 6806, in the amount of \$2,494.60 as submitted. Higher monthly expenses include: Annual Public Ports' fee of \$300; Annual P.O. Box fee of \$166; and a \$250.69 file cabinet* (Visa).

Credit card charges for the period ending 2/10/22 totaled \$488.41.* The Commissioners reviewed the statement and backup documentation.

Sheri also reported that the Port's 1099 forms had been mailed out, including the 1096 Federal filing.

Jeff Reynolds reviewed the financial statement for January 2022. Sheri reminded the Commissioners that the election costs apply to December for audit purposes.

OLD BUSINESS

Maintenance Work Update: Acoba relayed a message, from David Shoap of Tikar Services, that the pigeon doors (which allow birds out but not in) have been installed. During the installation they realized that the I-beams for the pier blocks are actually welded together, which means that the endcaps can be removed without causing structural issues. As a result, the pigeon block design has been changed to utilize the end bolt plates. They should have a demo installed before the next Port meeting.

Derelict Boats: It was reported that the loose boat, which had floated into the pier earlier in the month, had been tied up to a buoy by the neighbors. Jeff said that he called everyone who had left messages about the boat and thanked them. Casey would like the Port to have an official procedure in place, using information from other Ports if available. In the mean time, he said that we have the right to push any loose boats away from the pier and into open waters. He also gave the appropriate Coast Guard contact number: 206-217-6002. Acoba would like to make a “No Public Mooring” sign or signs for the pier. He will have the Commissioners approve the verbiage before going forward.

Poster Board: Casey said that work on it is back under way.

File Cabinet: The cabinet has been delivered to Elim Church, ready to be filled. The Commissioners agreed to meet at Elim Church (conference room) on Friday, March 4th, at about 3:30 or 4 pm. At this time they will go through all the Port papers that are currently stored at former Commissioner, Jack McCarn’s, house. Jeff will call the church to make sure that the room is available.

NEW BUSINESS

Commissioner District Reports:

- 1) Jeff Reynolds: Jeff reported that the Redistricting Resolution has been sent to the County. He followed up with the credit card company, but they are still not willing to refund the Port’s prepaid deposit. He also said that, after talking with the Nerd Squad, the Port system overhaul was not feasible.
- 2) Jeff Acoba: Acoba had nothing new to report.

3) Casey Guthrie: Casey asked the other Commissioners to check on the website as he felt the configuration had changed. He also reported that he picked up the extra garbage cans from the pier.

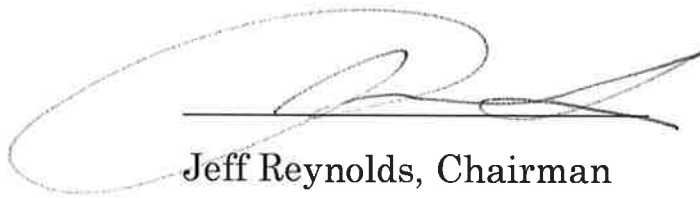
The next Port of Waterman meeting will be held on March 15th, 2022 at 6:00 pm, at Elim Lutheran Church (or via Zoom).

The meeting was adjourned at 6:40 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sheri McNeal". The signature is written in black ink and is positioned above a horizontal line.

Sheri McNeal, Secretary

A handwritten signature in cursive script that reads "Jeff Reynolds". The signature is written in black ink and is positioned above a horizontal line.

Jeff Reynolds, Chairman