

Port of Waterman
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October 19, 2021 Meeting Minutes

Attendance: Commissioners Jeff Reynolds, Jeff Acoba & Casey Guthrie;
and Secretary/Auditor Sheri McNeal.

Commissioner Jeff Reynolds called the meeting to order at 6:15 pm, via Zoom.

M/S/C/U (Guthrie/Aocba) The October meeting agenda was approved.

M/S/C/U (Acoba/Guthrie) The September 2021 meeting minutes were approved as written.

AUDITOR'S REPORT: Sheri McNeal

Cash on Hand (9/30/21)	\$ 9,647.44
Investment Account (9/30/21)	\$340,724.01
October 2021 Expenses	\$ 1,562.76

Vouchers were audited and certified by the Auditing Officer, as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Commissioners.

M/S/C/U (Guthrie/Acoba) Motion carried to approve the auditor's report (copy attached) and payment of warrants, numbering 6753 through 6762, in the amount of \$1,562.76 as submitted.

Credit card charges for the period ending 10/10/21 totaled \$230.48. The Commissioners reviewed the statement and backup documentation.

Jeff Reynolds reviewed the YTD financial statement. The Port income and expenses are on track for the year, and with October tax income we should come out with a surplus of income over expenses.

OLD BUSINESS

Maintenance Work Update: Acoba reported that Tikar Services is planning to do the parking lot restriping on the next dry day (after next Monday). The test pigeon doors have been built and will be installed at the same time.

IT Update: Jeff reported that the feed from the new security camera is not yet up on the website and he will follow up with David of Nerd Squad about that.

Redistricting: Jeff is still working on getting the numbers from the County.

Poster Board: Casey reported no progress on the poster board project.

Public Records Policy: Casey sent a copy of the Public Records Request Policy to the other Commissioners and the Secretary for review. Jeff said that the policy looks really good and just had a couple of small changes, which he emailed to Casey. Casey will look at those and modify the policy accordingly.

M/S/C/U (Reynolds/Aocba) Motion carried to accept the Public Records Requests Policy as amended. It will be Port of Waterman Resolution 2021-001.

File Cabinet: Casey has ordered the file cabinet, but it has not yet been delivered. WalMart shows it as having been delivered, so Casey is following up on that.

Small Ports Conference: The conference starts on Thursday and all Port officials will be in attendance.

NEW BUSINESS

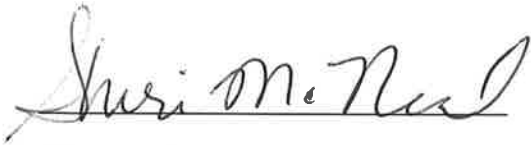
Commissioner District Reports:

- 1) Jeff Reynolds: Jeff has received the county property tax estimates for 2022. After some discussion, the Commissioners are leaning towards not increasing the taxes for the Port. Discussion will resume next meeting.
- 2) Jeff Acoba: Acoba had received reports about a seagull wrapped in fishing line. He was instructed to contact the West Sound Animal Shelter.
- 3) Casey Guthrie: Casey received some calls from people who were upset about rumors of a bike path. None of the Commissioners have heard anything about this.

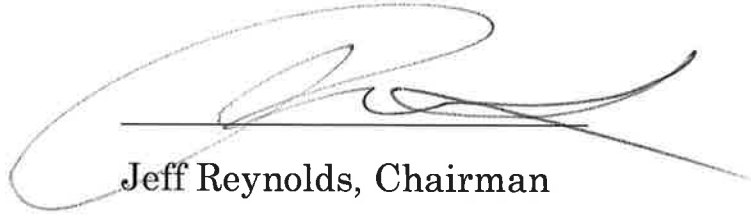
The next Port of Waterman meeting will be held on November 16th, 2021 at 6:00 pm, at Elim Lutheran Church.

The meeting was adjourned at 6:40 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Sheri McNeal". The signature is written in black ink and is positioned above a horizontal line.

Sheri McNeal, Secretary

A handwritten signature in cursive script that reads "Jeff Reynolds". The signature is written in black ink and is positioned above a horizontal line.

Jeff Reynolds, Chairman